

EXHIBITOR AUDIO VISUAL ORDER FORM



South Shore Harbour Resort

2500 South Shore Blvd, League City, TX 77573

If you have a special request or need additional equipment, please call (281) 336-0043

Video Equipment					Customer Information		
	Qty	DAILY RATE		Days Used	Total		
		Advanced	On Site				
Blu-Ray Player Single Disc		\$125.00	\$155.00			Firm Name:	
Meeting Room LCD Projector-3500 lumens (includes all cabling)		\$400.00	\$550.00				
Progressive Scan DVD Player		\$80.00	\$100.00			Address:	
32" Monitor with stand & remote		\$180.00	\$250.00			Email:	
46" Monitor with stand & remote		\$370.00	\$500.00			City:	
55" Monitor with stand & remote		\$475.00	\$600.00			State: Zip:	
60" Monitor with stand & remote		\$600.00	\$800.00			Ordered By:	
Tripod Screens 5',6'7'8'		\$70.00	\$85.00			Telephone #:	
Laptop Computer		\$200.00	\$275.00			Fax #:	
Dual Post stand with Base		\$120.00				Orders received within 72 hours from event start time will be subject to the ON-SITE DAILY RATE	
54" Rolling Cart w/Black Skirt		\$50.00	\$55.00				
34" Rolling Cart w/Black Skirt		\$35.00	\$40.00				
Other:							
Audio Equipment					Ordering Instructions		
	Qty	DAILY RATE		Days Used	Total		
		Advanced	On Site				
CD Player		\$75.00	\$90.00			<input type="checkbox"/> The total charge per item is determined by multiplying the quantity by the daily rate by the number of days to be used.	
Wired microphone		\$50.00	\$65.00				
Wireless Microphone: Handheld or Lavalier (circle one)		\$155.00	\$180.00			<input type="checkbox"/> Please include applicable Sales Tax on equipment rental. TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.	
Direct Box: (Computer Sound patch fee) used for Laptops presentations or videos		\$50.00	\$65.00				
Powered Speaker with stand		\$95.00	\$115.00			<input type="checkbox"/> To guarantee equipment availability and advanced rate, this order should reach us 3 days prior to delivery.	
Sound System with (2) powered speakers, (2) stands and (1) Wired Handheld Microphone, 4-channel mixer		\$285.00	\$375.00				
Sound System with (2) powered speakers, (2) stands and (1) Wireless Microphone: Handheld or Lavalier (circle one), 4-channel mixer		\$385.00	\$475.00			<input type="checkbox"/> Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.	
Other:							
Internet					CANCELLATIONS:		
	Qty	DAILY RATE		Days Used	Total		
		Advanced	On Site				
Wifi per device		\$25.00	\$35.00			A) Cancellation of equipment ordered must be received 24 hours prior to delivery date to avoid a minimum one day charge.	
Electricity					B) If services have already been provided at the time of cancellation, 100% of original charges will be applied.		
	Qty	DAILY RATE		Days Used	Total		
		Advanced	On Site				
Single plug with Power strip		\$45.00	\$65.00				
20 AMPS - Dedicated		\$75.00	\$95.00				
RENTAL TOTALS							
DELIVERY/SETUP/PICKUP (23% of line 1)				2			
SUBTOTAL				3			
SALES TAX (8%)				4			
TOTAL DUE				5			
Method of Payment					Delivery Information		
					PLEASE CHECK ONE		
PSAV WILL COLLECT CREDIT CARD PAYMENT ON SITE					American Express	<input type="checkbox"/>	On-Site Contact:
							Booth #:
							Room #:
							Delivery Date:
		Time:					
		Pickup Date:					
		Time:					
		Component #: 1574					
		Job #:					
Return for Processing							
Tami Shaffer, Director Event Technology South Shore Harbour Resort 2500 South Shore Blvd. Fax # 855-827-5508							